

PEPSA  
Tuesday, January 27, 2015  
Minutes

**Present:** LaChelle Barnett, Sharon Burden, Jesse Carlton, Kayla Dawson, Lisa Dixon, Kristin Fee, Lupita Garcilazo, Holly Giden, Jennifer Grubbs, Michael Harris, Glenda Rae Hernandez, Sharon Hurt, Judge Jane Woodward Miller, Tara Paiano, Christine Pochert, Pastor Fred Preston, Marcella Jones Preston, Diane Schmeltz, Omenia Sibandu, Robert E. Smith, Debra Stanley, Christopher Voros, and Amber Werner

**Location:** Zion Church of Christ: 221 South Saint Peter Street, South Bend 46617

**Meeting Time:** 3:30pm-5pm

- Introductions
- History of Coalition- Sharon led a discussion. Please see handout.
- Working Committees- Sign up sheets were passed around for the following committees: Criminal Justice, Membership, Prevention/Education, and Treatment. Suggestions were made to possibly add the following: a group dedicated to reviewing the 501(c) 3 status and a group that will work on the Comprehensive Plan.
- Grant Update- Sharon and Kayla announced that the checks have been written and letters have been sent to those who applied for funding. Kayla also passed out copies of the letters at the end of the meeting.
- Bylaws- There was a discussion on the changes made in the previous year.
- Communication- We are currently updating the email list. Plans for the development of a website were announced.
- Meeting dates- Discussion on how often and where we should meet in 2015. More discussion will follow at the next meeting.

Respectfully Submitted,

Amber Werner

PEPSA Secretary

Next Meeting:

Tuesday, February 3, 2015 at 3pm

South Bend Police Department, Roll Call Room

701 West Sample, South Bend, IN 46601